

### A sample code of conduct for clubs, centres and coaches to use for staff and volunteers

More advice is available <http://www.bhs.org.uk/our-charity/about-us-and-our-work/working-with-the-law/safeguarding-children>

As a member of staff or a volunteer for NAME OF ORGANISATION would you like you to:

- ✓ Implement our Safeguarding policy and procedures
- ✓ Report any concerns about or allegations of abuse or poor practice to our Safeguarding Officer
- ✓ Listen to any concerns that parents or young people might have
- ✓ Do not engage in any behaviour that constitutes any form of abuse
- ✓ Respect your position of trust and maintain appropriate boundaries and relationships
- ✓ Keep coaching, first aid and safeguarding training up to date
- ✓ Make sure you have the appropriate staffing ratios of adult to participant
- ✓ Respect children's trust and rights whilst being honest and open with them
- ✓ Do not discriminate against anyone, regardless of gender, race, sexual orientation or ability
- ✓ Administer first aid if an injury occurs and call for help when necessary
- ✓ Use constructive and positive methods of developing skills, without humiliating or harming them
- ✓ Abide by our E-safety policies
- ✓ Challenge and address instances of poor, negative, aggressive or bullying behaviour amongst young people
- ✓ Lead by example
- ✓ Develop positive relationships with parents/carers and keep them updated of their child's development/progress
- ✓ Help make the club/centre a friendly and welcoming place to be

As a member of our staff, we understand you have the right to:

- ✓ Enjoy the time you spend with us and be supported in your role
- ✓ Be informed of our safeguarding procedures and what you need to do if something isn't right
- ✓ Have access to ongoing training and support
- ✓ Be listened to
- ✓ Be involved and contribute towards decisions that affect the club/centre
- ✓ Be respected and treated fairly
- ✓ Feel welcomed, valued and not judged based on your race, gender, sexuality or ability
- ✓ Be protected from physical or emotional abuse from children or parents and be supported to resolve conflict

# Code of conduct for Staff and Volunteers

Signature of Staff member/volunteer:	
Date:	
Signature of Proprietor/Manager:	
Date:	

*BHS Safeguarding Team*

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*Information taken from the Child Protection in Sport Unit website*