

Overstamp form



By law, all horses with valid 'third country' or non-UK EU passports (including Ireland) must be registered on Defra's UK Central Equine Database (CED). This should be done by a UK based passport issuing organisation within 30 days of the horse arriving in the UK. The UK based PIO then administers the passport, and can complete all future updates to the passport record.

BHS will not overstamp passports that have not been registered in the name of the owner applying for the overstamp; this must be done by the original issuing body of the passport beforehand.

BHS is unauthorised to manage studbooks (passports containing DNA testing) - for advice regarding overstepping a studbook passport, please contact BHS passport office.

To apply for a BHS overstamp:

1) Overstamp form must be completed and signed by the current registered owner of the animal (*the overstamp cannot be completed if the passport is not registered to the owner applying for the overstamp*)

2) Select payment and processing method on form - overstamp service **costs £22.50** for horse owners (£17.50 for registered equine charities)

3) Submit the equine passport to the below address with the completed form - **BHS cannot overstamp passports containing DNA testing (name of sire/dam/other genetic relatives)**

The application will be processed within 10 days of arriving with BHS Passport Office, subject to correct paperwork

For further information, contact the office: 02476840517 (option 4) / passport@bhs.org.uk

British Horse Society (Passports)

Abbey Park, Stareton, Warwickshire CV8 2XZ

Animal name: _____

UELN (passport number): _____ **Microchip number:** _____

Owner name(s): _____

Date(s) of birth: _____

Address: _____

_____ **Post code:** _____

Telephone number: _____ **Email address:** _____

Signature(s): _____

I confirm that my equine's passport is a valid 'third country' or Non-UK EU passport and the ownership information is correct and current. I request the BHS notifies Defra's Central Equine Database of my equine entering the UK, registers my details and overstamps the equine passport. I certify that I have completed the above application form to the best of my knowledge and the details I have given are accurate in all respects.

Personal information that you supply to us may be used in a number of ways. For example: to contact you about a passport application process or to share the passport information with DEFRA and other Passport Issuing Organisations, in order to fulfil our legal obligations. Please see our Privacy Policy on our website for more information on how we look after your personal information.

Processing & Payment (tick as appropriate) - BHS will accept no responsibility for loss or damage to documents in the post.

Payment must be made within 45 working days. If payment has not been made within 45 working days, the application will be terminated and the form destroyed.

☐ **Standard service:** £22.50 (processed within 10 working days, returned via Royal Mail 2nd Class Signed For TM).

☐ **FastTrack Service** £47.50 (processed within 1 working day, returned via Royal Mail 1st Class Signed For TM).

☐ Call me to take card payment via telephone

☐ Enclosed cheque/postal order (payable to The British Horse Society)

☐ Invoice account (registered businesses only) - PO Number: _____