

Syllabus and Guidelines



For candidates preparing for

BRITISH HORSE SOCIETY **FELLOWSHIP (General)**

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THE BHS FELLOWSHIP**SYLLABUS FOR THE GENERAL FELLOWSHIP ASSESSMENT**

‘A Fellow of the Society is someone to whom one can turn for advice, knowledge and expertise in all equestrian matters and is committed to the training and education of the horse and rider in all spheres of equestrianism.’

The BHS Fellowship is open to holders of a BHSI certificate, aged 25 or over.

For the **GENERAL FELLOWSHIP** assessment, candidates must coach confidently as follows:

Dressage:	To Prix St Georges with a clear idea of the pathway for future development
Show jumping:	To 1.25m with a clear idea of the pathway for future development
Eventing:	To CCI 3* with a clear idea of the pathway for future development
Coach Education	To BHSI

A BHS Fellow should possess the following qualities:

- Is a trainer of horses and riders who can bridge the gap between training at the grass roots level (new/novice riders, young/green horses, learner coaches) and the highest level (top competitors – horses and riders and those that coach them).
- Has an impeccable record of integrity and sets the highest standard at all times.
- Has commitment to continued development of health, safety and welfare within the equine industry.
- Makes a good ambassador for BHS at home and overseas.
- Is loyal to BHS, its aims, its coaches, its systems and its values.
- Is a good communicator who can impart knowledge with clarity and impact.
- Shows natural aptitude and empathy in their riding and coaching.
- Has a wealth of researched and trained knowledge.
- Is keen and enthusiastic to share and impart their knowledge.
- Will make valuable contributions to the work of the present Fellows and for the good of the Society as a whole.

Above all, a Fellow of The British Horse Society will work tirelessly for the good of the Horse

The BHS General Fellowship is made up of three parts. Please refer to the BHS website for guidance on timelines for the application process. These must be adhered to.

PART 1 – CURRICULUM VITAE (CV)

Fellowship candidates must present a CV which will be assessed as a pre-requisite to applying for the practical assessment. The CV will be reviewed by three appointed Fellows who will meet (virtually) to assess and evaluate the CVs and collectively produce a report. The appointed Fellows will not have been involved in the training of candidates coming forward for assessment in the preceding two years. Competition records will be validated by the Education Team if required.

It is strongly recommended that all candidates choose a Fellow of the BHS as a mentor to receive advice and guidance towards preparing for this assessment. Any Fellow of the BHS can do this, although some may decline due to other commitments or retirement. A full list of the participating Fellows is available from the Education Team.

The CV must be submitted with the appropriate fee. The fee is non-refundable. The CV will be assessed for strengths and weaknesses. If, in the opinion of the Assessors, the CV shows a lack of all-round equestrian experience, the candidate will be required to undertake further work before re-submitting a revised CV in a future year. Once the CV has been approved, it will not need to be submitted for re-approval as long as the Fellowship syllabus remains current, or if the syllabus is amended within this time, a minimum of 3 years from the date of submission.

The CV should be presented under the following headings:

Personal Details:

Name:

APC membership number:

Address:

Telephone:

Mobile:

Business address:

Telephone:

Email:

Previous and present occupations

To include names, addresses and dates of employment.

Candidates applying for the Fellowship assessment will be expected to have worked continually (excluding mitigating circumstances such as illness, disability, personal or family circumstances) in the equine industry for the large proportion of their working life. The equine industry is diverse; it would be impossible to specify occupations as being acceptable or unacceptable. The Fellowship is primarily a coaching qualification, so it is critical that a candidate has spent a vast majority of their working life teaching and working with horses and riders. When assessing the CV, account will be taken of the candidates' occupations within the horse industry.

Academic qualifications

Commencing with the earliest, candidates should list in chronological order their academic qualifications. Candidates must also specify the dates and the names of the academic institutions (if at all possible) where they achieved their qualifications, this is desirable but not mandatory. Candidates should also supply information regarding any qualifications they may currently be undertaking or have recently completed.

Equestrian qualifications

Commencing with the earliest, candidates should list in chronological order their equestrian qualifications, such as British Horse Society, British Dressage, British Eventing, British Showjumping, The Pony Club, and so on. Candidates must also specify the dates they achieved their qualifications.

Other equestrian work

Examples include The Pony Club, Riding Club, freelance, team training, publications, committees, and so on. Candidates must list any relevant present or past equestrian work that will strengthen their overall CV for example, if they teach or train Pony Club or Riding Club teams. Candidates should also give evidence of membership of any equine committees or evidence of articles written for the equestrian press or books, videos, and so on.

Competition experience

All candidates must show evidence that they have been involved in competition to the levels shown on page 1 in at least two of the Olympic disciplines. This important section must be completed as comprehensively as possible.

Candidates should list their competition experience, and give where possible details of dates, venues and placings. When assessing the CV account will be taken of the candidate's riding and competition experience both in the above and other varied spheres.

Teaching/coaching experience

The Fellowship is above all a coaching qualification. Candidates should give details of the range of clients they have taught.

Coaching experience should not only include the training of riders but also the presenting lectures, clinics, and stable management days. The list of clients should be of those that the candidate has coached on a regular basis and not simply casual lessons. It is critical that candidates demonstrate by their list of clients that they are experienced in coaching riding, teaching skills, lungeing and stable management at both grass roots level and at a higher level.

Names of regular trainers used, and study undertaken

Candidates should give details of trainers or coaches they visit for tuition on a regular basis and whether the training is on their own horse/s or on the trainer's horse/s. These trainers may be contacted to verify the claims.

Further details are shown at the end of the syllabus – see Appendix 1.

PART 2 – DELIVER A PRACTICAL PRESENTATION TO AN AUDIENCE**OVERVIEW:**

In this section, the candidate will deliver a practical presentation to an audience, minimum of 30 minutes duration, followed by a discussion with the Assessor. The candidate can choose their own presentation topic. Assessors will be assessing the candidates' ability to impart knowledge, communicate, respond to questions, be tactful under stress and manage time competently.

This section will be assessed prior to the final assessment.

Further details are shown at the end of the syllabus, Appendix 2

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:**CANDIDATES MUST DEMONSTRATE AT LEAST 6 OUT OF 9 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED**

1. Show developed knowledge within the chosen topic.
2. Show practical competence within the chosen topic.
3. Show ability to self-reflect following the presentation with clear awareness of their own strengths and areas for development.
4. Show developed presentation skills including managing audience participation.
5. Show ability to explain and aid understanding in others.
6. Show ability to read an audience and steer the session accordingly.
7. Show competence with the use of props, equipment and demonstration riders.
8. Show ability to field questions appropriately.
9. Show ability to manage time effectively.

Candidates are expected to supply their own equipment and demonstration riders.

A successful result for the presentation will be held for a maximum period of three years.

PART 3 – FINAL ASSESSMENT

THE FINAL ASSESSMENT FOR THE FELLOWSHIP IS TAKEN OVER A MAXIMUM OF TWO DAYS.

Whilst it is desirable that candidates can fulfil all the criteria within the individual sections, it is recognised that at this level people will have strengths and weaknesses and therefore may not perform at top level throughout the assessment.

In the individual sections it is vital that candidates are prepared to work with the situation presented to them on the day, and that they do not arrive with preconceived 'model situation' expectations. In all sections the timings given are an approximate guide only. A final programme for the assessment will be issued to candidates at least two weeks prior to the assessment date.

The programme will show timings for all sections and will show specific requirements for individual candidates from within the range in the theory section.

Candidates will be assessed and be provided with feedback in the following areas for each section. Please note not all aspects are applicable across the whole syllabus:

- Communication.
- Interpersonal Skills.
- Level of technical knowledge and delivery.
- Under pinning knowledge.
- Self-reflection on own performance.
- Empathy with horses and riders.

All the sections will be assessed but not necessarily in the order shown.

Throughout the assessment there will be a panel of Assessors responsible for the individual sections. A Chief Assessor will quality assure the assessment process to form an overview. The general performance criteria for the whole qualification are strongly taken into consideration by all Assessors when finalising the results.

GENERAL PERFORMANCE CRITERIA FOR THE BHS FELLOWSHIP:

CANDIDATES MUST DEMONSTRATE AT LEAST 10 OUT OF 12 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED

1. Show commitment to the welfare of the horse.
2. Show ability to work in a pressurised situation with good time management
3. Show clear ability to read and empathise horses.
4. Show clear understanding of the role of The BHS within the equestrian community.
5. Show developed interpersonal skills within a peer group.
6. Show ability to interact with people of all ages and levels of ability.
7. Show familiarity with current coaching ethos.
8. Show practical competence when handling horses and equipment.
9. Show ability to maintain composure, focus and self-control at all times.
10. Show ability to recognise their own limitations and remain receptive and perceptive.
11. Show clear understanding of the links between coaching and competition.
12. Show ability to self-reflect and evaluate performance.

The General Criteria are assessed by all assessors at the conclusion of the assessment.

The ‘On the Day’ Assessment consists of 9 Sections as follows:

Number	Section
1	Coach a class jumping lesson over simulated cross-country fences
2	Coach a private dressage lesson
3	Coach a private show jumping lesson
4	Verbally evaluate the ability of a horse and rider on the flat
5	Lunge an unknown horse on the flat and over fences
6	Work with a young horse either on the flat or over fences, explaining your training philosophies
7	Ride and assess two dressage horses
8	Aid development in coaches’ performance
9	Demonstrate sound knowledge (theory sections)

1. COACH A CLASS JUMPING LESSON OVER SIMULATED CROSS-COUNTRY FENCES.**OVERVIEW:**

In this section, the candidate will coach a class jump lesson with 3 or 4 pupils. The session will be a minimum 50-minute duration, followed by a one-to-one discussion with the Assessor.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:**CANDIDATES MUST DEMONSTRATE AT LEAST 6 OUT OF 9 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED**

1. Show ability to assess horses and riders and negotiate development.
2. Show ability to explain and aid understanding in others.
3. Show practical competence using jump equipment.
4. Show clear understanding of the requirements of jump riding.
5. Show ability to plan group jump lessons.
6. Show ability to adapt plans to meet the needs of the riders.
7. Show ability to develop skill levels in horses and riders.
8. Show clear understanding of jumping requirements for competition and examination.
9. Show ability to negotiate development and future planning.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Simulated cross country fences in an arena.
- Horses and riders of mixed or similar ability.
- Riders' ability may range from competent over fences at a basic level, up to BHSI.
- Horses/ponies competent over fences from a basic level, up to jumping 1.10m.
- Competing riders or career/leisure riders.
- Amateur or professional riders.
- Competing horses/ponies or school horses/ponies.
- Horses could be in competition or schooling tack.
- Sole or shared use of an enclosed area.

2. COACH A PRIVATE DRESSAGE LESSON

OVERVIEW:

The coaching time will be approximately 40 minutes in duration. After the lesson, the Assessors will discuss its content and future progression with candidates.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:

CANDIDATES MUST DEMONSTRATE AT LEAST 9 OUT OF 11 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED

1. Show ability to explain and aid understanding in others.
2. Show clear understanding of the requirements of coaching dressage up to and including Prix St Georges.
3. Show clear understanding of systematic training of dressage horses.
4. Be able to use the training scale and the scale of marks as objective measurement criteria.
5. Show ability to assess horse and rider and negotiate development.
6. Show ability to plan sessions.
7. Show ability to develop skill levels in horse and rider.
8. Show clear understanding of dressage requirements for competition and examination.
9. Show clear communication skills and recognition of learning styles.
10. Show ability to recognise strengths and weaknesses in performance of horse and rider.
11. Show ability to negotiate development and future planning.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Partnership with any level of ability up to and including Prix St Georges.
- Established partnership or trainee on a school horse.
- Horse/pony with any level of ability up to and including Prix St Georges.
- Rider with any level of competence up to and including Prix St Georges.
- Rider wishing to develop to a higher level up to and including Prix St Georges, or to improve at an existing level.
- Horse/pony/rider may have limited or significant competition experience.
- Horse/pony/rider capable of various qualities of work from limited to excellent.
- Amateur or professional rider.
- Sole or shared use of an enclosed area.

3. COACH A PRIVATE SHOW JUMPING LESSON

OVERVIEW:

The coaching time will be approximately 40 minutes in duration. After the lesson, the Assessors will discuss its content and future progression with candidates.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:

CANDIDATES MUST DEMONSTRATE AT LEAST 8 OUT OF 10 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED

1. Show ability to explain and aid understanding in others.
2. Show clear understanding of the requirements of jump riding.
3. Show clear understanding of systematic training of jumping horses.
4. Show ability to assess horse and rider and negotiate development.
5. Show ability to plan sessions.
6. Show ability to develop skill levels in horses and riders up to 1.25m.
7. Show clear understanding of jumping requirements for competition and assessment.
8. Show clear communication skills and recognition of learning styles.
9. Show clear understanding of different techniques and philosophies used by jump riders.
10. Show ability to negotiate development and future planning.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Partnerships with ability and experience at any level up to 1.25m or 3* Eventing.
- Established partnerships or trainees on school horses.
- Horses/ponies with any level of ability and experience up to and including 1.25m or 3* Eventing.
- Riders with any level of competence and experience up to and including 1.25m or 3* Eventing.
- Riders wishing to develop to a higher level up to 1.25m or 3* Eventing, or to improve at an existing level.
- Horses/ponies/riders may have limited or significant competition experience.
- Horses/ponies/riders capable of various qualities of work from limited to excellent.
- Amateur or professional riders.
- Sole or shared use of an enclosed area.

4. VERBALLY EVALUATE THE ABILITY OF A HORSE AND RIDER COMBINATION ON THE FLAT AND OVER FENCES (two Sections)**OVERVIEW:**

In these two sections, the candidate will verbally evaluate the ability of a horse/rider combination on the flat and over fences from the private coached sessions. The session time is approximately 10 minutes and is assessed by a one-to-one discussion with the Assessor.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:**CANDIDATES MUST DEMONSTRATE AT LEAST 5 OUT OF 8 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED**

1. Show ability to assess horses and riders.
2. Show clear understanding of strengths and weaknesses in performing horses.
3. Show ability to explain findings to a third party.
4. Show ability to explain and aid understanding in others.
5. Show ability to check understanding in others of information given.
6. Show clear communication skills.
7. Show clear understanding of different techniques and philosophies used by riders.
8. Show clear understanding of requirements of competition and examination.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Any of the partnerships shown in the sections 1-3 may be used for the evaluations.
- Evaluation of a combination that they have just taught, one that they are about to teach, or one that they have not previously seen.
- Sole or shared use of an enclosed area.

5. LUNGE AN UNKNOWN HORSE ON THE FLAT AND OVER FENCES

OVERVIEW:

In this section, the candidate will lunge an unknown horse on the flat and over fences to show improvement and assess its ability, scope, technique and movement. The session time will be approximately 30 minutes in duration followed by a one-to-one discussion. Assessors will be observing the candidate's ability to prepare the horse for jumping on the lunge, the safety, the handling of the equipment and the lungeing technique. Candidates will discuss with Assessors the ability of the horse on the flat and over a fence and how future work might improve it.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:

CANDIDATES MUST DEMONSTRATE AT LEAST 5 OUT OF 8 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED.

1. Show ability to lunge a horse/pony on the flat and over fences with empathy and authority.
2. Show ability to assess and evaluate a horse on the lunge.
3. Show ability to use jump equipment safely when lungeing.
4. Show clear understanding of the systematic training of horses.
5. Show ability to give clear instructions to assistants.
6. Show ability to use exercises to aid improvement of a horse on the lunge.
7. Recognise strengths and limitations in the performance of the horse.
8. Show ability to plan development and future planning.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Horse/pony of any size or type.
- Horse/pony of any age from 3 years upwards who will have had previous experience jumping on the lunge.
- Horse/pony of any level of ability and experience.
- Equipment of any variety.
- Horse/pony with limited or significant experience on the lunge.
- Horse/pony capable of various qualities of work from limited to excellent.
- Sole use of an enclosed area with assistance available.

6. WORK WITH A YOUNG HORSE EITHER ON THE FLAT OR OVER FENCES, EXPLAINING YOUR TRAINING PHILOSOPHIES

OVERVIEW:

In this section, the candidate will demonstrate their training philosophies with young horses. The session will be approximately 40 to 50 minutes in duration, including a one-to-one discussion.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:

CANDIDATES MUST DEMONSTRATE AT LEAST 5 OUT OF 8 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED

1. Show clear ownership of training philosophies.
2. Show ability to develop and improve a young horse.
3. Show ability to maintain safety and horse confidence with all equipment used.
4. Show clear understanding of systematic training of horses.
5. Be able to explain philosophies to the assessor.
6. Show ability to use the training scale and the scale of marks as an objective measurement.
7. Recognise strengths and limitations in horse's performance.
8. Show ability to plan future development and a way forward.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Horse/pony of any size or type.
- Horse/pony of any age from 3 to 6 years.
- Horse/pony with any level of ability and experience.
- Candidates may ride the horse/pony, or develop the work from the ground using another rider in order to make a critical evaluation.
- Horse/pony with limited or significant experience for their age.
- Horse/pony capable of various qualities of work from limited to excellent.
- Sole or shared use of an enclosed area.

7. RIDE AND ASSESS TWO DRESSAGE HORSES

OVERVIEW:

The session time will be approximately 60 minutes in duration, followed by a one-to-one discussion with the Assessor.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:

CANDIDATES MUST DEMONSTRATE AT LEAST 8 OUT OF 10 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED

1. Show ability to assess horses.
2. Show ability to develop skill levels in horses.
3. Show clear understanding of the requirements of dressage riding up to and including Prix St Georges.
4. Show a clear understanding of systematic training of dressage horses.
5. Be able to use the training scale and the scale of marks as objective measurement criteria.
6. Show ability to plan ridden training sessions.
7. Show ability to explain and aid understanding in others.
8. Show clear understanding of dressage requirements for competition.
9. Show clear communication skills when discussing horses with Assessors.
10. Show ability to discuss development and future planning.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- Horses which are competition horses or school horses.
- Horses/ponies of any age and type.
- Horses capable of various qualities of work from limited to excellent
- Candidates will ride two horses; both will have experience and ability in some or all areas of the PSG test or above either in training or in competition.
- Horses in 'dressage legal' tack or schooling tack.
- Sole or shared use of an enclosed area.

8. AID DEVELOPMENT IN COACHES PERFORMANCE.**OVERVIEW:**

In this section, the candidate will contribute to a discussion and demonstrate training of a coach. The session time will be approximately 60 minutes in duration. A BHS qualified coach will teach a group of riders, either on the flat or over fences.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION**CANDIDATES MUST DEMONSTRATE AT LEAST 8 OUT OF 10 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED**

1. Show ability to lead or facilitate a study group.
2. Show ability to verbally debrief a coach after a session.
3. Understand the levels of coaching qualifications and the requirements of each level.
4. Show understanding and recognition of various coaching skills.
5. Show ability to explain coaching skills to a study group.
6. Show ability to explain and aid understanding in others.
7. Show ability to keep suitable notes to aid debriefing.
8. Show ability to produce a written evaluation of a coaching session.
9. Show clear communication skills when discussing coaching sessions.
10. Show ability to discuss development and future planning.

THE RANGE AND SCOPE OF THIS SECTION MAY INCLUDE:

- A coach of any level up to and including BHSI working with a group ride either on the flat or over fences for approximately 1 hour.
- Horses and riders of any level
- Candidates either observing and taking notes for up to 30 minutes and/or leading a study group for up to 30 minutes and/or provide feedback (verbal or written).
- Study group members of any level of coach.
- Sole or shared use of an enclosed area.

9. DEMONSTRATE SOUND KNOWLEDGE (THEORY SECTIONS)

OVERVIEW:

There may be several sessions during the assessment devoted to this area. Candidates are not expected to be 'experts' in every field of equestrianism and science but must hold views that are delivered with clarity. The timings for these sessions will be given in the assessment timetable. They may be organised in any of the following forums:

- A structured Assessor led discussion, involving various numbers of candidates.
- A brief 10-minute presentation by a candidate on a general subject given by Assessors. (The candidate will be given approximately 15 minutes to prepare the presentation).
- A one-to-one discussion with an Assessor.
- A brief 10-minute presentation by the candidate on a detailed subject. Subject will be given by Assessors at least two weeks prior to the assessment date.
- Candidates being asked to 'chair' a meeting or discussion on a given subject. Subject will be given by Assessors.

PERFORMANCE CRITERIA ASSESSED IN THIS SECTION:

CANDIDATES MUST DEMONSTRATE AT LEAST 5 OUT OF 8 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED

1. Show developed knowledge across the range of subject matter.
2. Show awareness of personal limitations and ability to develop.
3. Show developed interpersonal skills in a meeting/discussion.
4. Show ability to explain and aid understanding in others.
5. Show ability to negotiate and achieve outcomes.
6. Show developed presentation skills.
7. Show developed knowledge within a given topic.
8. Show ability to read an audience and steer the session accordingly.

THE RANGE OF SUBJECTS FOR DISCUSSION MAY INCLUDE:

- The theory and practice of teaching, psychology of the rider, how people learn, lesson planning, and goal setting. The role of the trainer/coach, the role of the horse in the learning process.
- Education - the examinations structure, history of equitation, management and marketing of equestrian business, people skills and team building, current affairs in the industry.
- The biomechanics of the competition horse, recent developments in veterinary science and alternative treatments, forbidden substances, new concepts and mechanical aids to fittening.
- Travelling horses, including internationally.
- A broad knowledge of the rules and requirements pertaining to all the equestrian disciplines.

Appendix 1
CV criteria for the General Fellowship

1	Does the CV demonstrate continued commitment to working in the equine industry?
2	Does the CV demonstrate management experience in an eventing training centre environment?
3	Does the CV demonstrate continued commitment to the aims of the BHS?
4	Does the CV demonstrate progression beyond the Performance Coach BHSI as a coach/educator?
5	Does the CV demonstrate commitment to continued professional development?
6	Does the CV demonstrate experience within all of the Olympic disciplines as a coach?
7	Does the CV demonstrate experience within all of the Olympic disciplines as a rider?
8	Does the CV demonstrate coaching experience across the disciplines?
9	Does the CV demonstrate coaching experience with the development of other professionals (Assessment candidates)?
10	Does the CV demonstrate coach education experience to Stage 4 and beyond?
11	Does the CV demonstrate experience in training stable management and lungeing?
12	Does the CV demonstrate experience as an assessor in the equine industry?
13	Does the CV demonstrate experience with other equestrian bodies? (PC BD BE RDA etc)
14	Does the CV demonstrate working with an extensive range of horses?
15	Does the CV demonstrate working with an extensive range of riders?
16	Does the CV demonstrate any supporting non BHS achievements. i.e. Academic quals. etc. ?
17	Does the CV demonstrate other equestrian achievements, i.e. judge, steward, organiser etc.
18	Does the CV demonstrate experience in presenting to an audience?
19	Does the CV demonstrate contribution to any publications?
20	Does the CV demonstrate interests/hobbies outside of the horse industry?
21	Does the CV demonstrate ongoing ambition, aims and commitment to the BHS and the horse?

How your CV is assessed

Each submitted CV is reviewed independently by three Fellowship Assessors. They score the CV using a structured assessment matrix.

After scoring, the Assessors meet to discuss their marks and agree on a final outcome. They then produce a collective report for the candidate with one of the following decisions:

- **CV accepted**
- **CV accepted pending further training or experience**
- **CV not yet accepted**, with recommendations for future progression

Scoring Thresholds

- **48 points or more** – Accepted
- **43–47 points** – Accepted with recommendations
- **Below 43 points** – Not accepted

How the Matrix Awards Points**General Fellowship****Criteria 1–2**

- Strong evidence of involvement: **up to 10 points each**
- Some evidence of involvement: **up to 5 points each**
- No evidence: **0 points**

Criteria 3–21

- Strong evidence of involvement: **2 points each**
- Some evidence of involvement: **1 point each**
- No evidence: **0 points**

Appendix 2**BHS FELLOWSHIP ASSESSMENT PRACTICAL PRESENTATION TO AN AUDIENCE**

This section of the qualification will be assessed prior to the final assessment and will be arranged by the candidate. Any format of practical presentation is acceptable, the following suggestions may be used, but candidates are not restricted to this list.

- A lecture demo to students at a training centre
- A lecture demo to the general public at a suitable venue
- A course walk at an event
- A CPD day delivered for a BHS region
- A CPD day delivered for one of the discipline governing bodies

The presentation must be a minimum of 30 minutes duration and must include audience participation.

Candidates will be expected to produce prior information on the presentation and a handout for attendees at the end of the presentation.

COSTS and FUNDING.

The candidate will be responsible for all costs involved regarding venue, equipment, demonstration riders, publicity etc. The BHS Education Team will arrange and fund Assessors to be present on the day. The presentation will be assessed against the following skills:

CANDIDATES MUST DEMONSTRATE AT LEAST 6 OUT OF 9 OF THESE CRITERIA AND MUST INCLUDE THOSE SHOWN IN RED.

1. Show developed knowledge within the chosen topic.
2. Show practical competence within the chosen topic.
3. Show ability to self-reflect following the presentation with clear awareness of their own strengths and areas to develop.
4. Show developed presentation skills including managing audience participation.
5. Show ability to explain and aid understanding in others.
6. Show ability to read an audience and steer the session accordingly.
7. Show competence with the use of props, equipment and demonstration riders.
8. Show ability to field questions appropriately.
9. Show ability to manage time effectively.

In the event of the candidate failing to fulfil the requirements of this section they will be allowed to repeat it at a later date but will have to cover assessor costs.