

Name of Event

BRC SPECIMEN GENERIC Event Risk Assessment

Venue:

Date:

Work Activity: Infrastructure		Risk assessment Ref: BRC/05/01	Date:	Assessed by:
Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:
Access	Vehicles collision Congestion			Provide adequate width at access Access to parking to be controlled
Egress	Vehicle collision			Egress to main road to be controlled
Ground conditions	Very hard ground			To be assessed on the day Pre watering, rolling, spiking etc
Adverse weather	Poor ground, flooding			To be assessed on the day
Event layout.	Conflict between vehicles /pedestrians / competitors.			Segregated walkways for pedestrians and separate access to competition areas for competitors. No-Go vehicle areas, No-Go horse areas Competition warm-up areas located adjacent to competition areas.
Toilets	Infection Pollution Trip hazard			Regular service, cleaning, disinfection, washing facilities, specific toilets for food handlers Adequate numbers, distributed, adequate storage, emptying Permanent installation
Drinking water - piped - bowser	Infection / pollution			All drinking water mains pressure supplied. All tank water for animal use only
Notes / Actions: Safety Plan to locate access / egress routes, water supply, toilets, showers Ground and weather conditions to be assessed on the day				

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BRC SPECIMEN GENERIC Event Risk Assessment

Venue:

Date:

Work Activity: Infrastructure		Risk assessment Ref: BRC/05/02	Date:	Assessed by:
Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:
Pedestrian Access	Impact with vehicles Impact with competitors			Designated pedestrian walkways. Designated road / course crossing points Event Management vehicles only
Spectators Access	Impact with competitors			Permanent fence around show jumping arena. Warning signs at high risk locations. Designated pedestrian / spectator areas
Competitors	Impact with pedestrians Impact with vehicles			Designated exercise /warm-up areas Designated access routes Transfer / access at walk only
Animals	Impact with pedestrians Impact with vehicles			Dogs to be kept on lead at all times Authorised access only to stable areas. Controlled exit from horsebox / stable area
Stewards	Impact with vehicles Impact with competitors			All stewards to be trained and instructed in safety procedures and emergency plans. Safety stewards to wear hi-visibility tabards.
Notes / Actions Check: other users on Showground / grounds staff activities				

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Work Activity: Contractors / Trade Stands		Risk assessment Ref: BRC/05/03	Date:	Assessed by:
Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:
Erection of PA system. Routing of cables	Risk assessment required. Tripping spectators, competitors			Method statement required. All cables across spectator routes or competition route to be at high level or buried.
Erection of trade stands Guy ropes and pegs	Individual trade stands risk assessment required. Tripping pedestrians			Method statement required. All trade stands to be erected prior to event. All guy ropes & pegs to be clearly marked. No guy ropes to front of trade stands.
Erection of marquee or temporary buildings	Risk assessment required.			Method statement required Completion certificate required Fire extinguishers required
Temporary power / lighting, generators	Electrocution, fire hazard burn injury to individuals,			Organisers temporary electricians by approved contractor. Generators must have safety certificate and be earthed. Generators to be placed in free atmosphere with barriers surround. Cabling to avoid pedestrian areas.
Bottled gas	Fire, explosion Burn injury to individuals			All users to demonstrate safety awareness, provide fire extinguisher.
Notes / Actions Provide H&S Plan to contractors - H&S will be monitored, required Contractors, Employers and Public Liability Insurances. Contractors Risk Assessments to be obtained and Method Statements to be approved BEFORE commencement				

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Work Activity: Vehicles		Risk assessment Ref: BRC/05/04	Date:	Assessed by:
Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:
Public parking Uncontrolled parking.	Prevents emergency access Impact with pedestrians			Designated parking areas. No unauthorised access to showground. Segregated pedestrian walkways.
Competitors parking Uncontrolled parking Horse boxes.	Prevents emergency access Impact with pedestrians Fire risk			Designated parking areas. No spectator access to horseboxes Minimum 3 metre clearance.
Trade vehicles Vehicle movements through trade areas.	Impact with pedestrians			No service access to trade areas between 0900 - 1800. Rear service access only
Management vehicles Buggies Vehicle movements through pedestrian areas	Impact with pedestrians Impact with pedestrians Impact with competitors			Limited number of authorised vehicles. Authorised drivers only. To be briefed. Designated pedestrian crossings. Access routes to avoid competition route.
Volunteers vehicles	Impact with pedestrians			ALL volunteers vehicles to be parked for the duration of the event in the allocated area unless specifically required for duties.
Emergency vehicles Vehicle movements at high speed,	Impact with pedestrians Impact with Competitors Collision with obstacles			Designated emergency access routes. PA warning for spectators.
Machinery - Tractor	Impact with pedestrians Impact with competitors Impact with vehicles			Maximum speed 15 mph. Flashing beacon when moving
Notes / Actions: Safety Plan with access, parking areas, trade areas, access routes and emergency access routes				

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BRC SPECIMEN GENERIC Event Risk Assessment

Venue:

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Work Activity: Caterer, Food Vendors		Risk assessment Ref: BRC/05/05	Date:	Assessed by:
Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:
Catering On site food preparation Off site food preparation	Food poisoning			Approved caterer (La listed) Food hygiene certificate required Hot hand wash facilities Food cold storage facility Electrical / Gas safety certificates required
Officials dining area Decoration	Access / emergency exit Fire			Access / exits to be kept clear All drapes to be fire resistant Fire extinguishers, fire blanket required Adequate lighting installed
Outside eating area	Tables and benches			Kept clean and regularly checked
Food vendors	Food poisoning Fire			Approved caterer (LA listed) Food Hygiene certificate required Hot hand wash facilities Food storage facility. Electrical / Gas safety certificates required Fire extinguisher, fire blanket required
LPG Appliances	Fire, explosion			Vendors to demonstrate safety procedures LPG minimum necessary for safe operation LPG external storage
Food waste clearance	Rats, flies			Remove waste regularly to sealed containers
Liquid waste clearance	Pollution			Vendors to demonstrate waste storage or approved disposal method.
Notes / Actions Provide H&S Plan to caterers / vendors - H&S will be monitored, require Food Hygiene Certificate, Employers and Public Liability Insurances.				

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BRC SPECIMEN GENERIC Event Risk Assessment

Venue:

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Work Activity: Event Construction		Risk assessment Ref: BRC/05/06	Date:	Assessed by:
Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:
Competition areas Fencing, driving stakes, roping	Injury to operative			Permanent installation
Show-jumping course / fence building Manual handling	Collapse of structure Injury to operator, others			Competent, experienced arena party, Arena party to receive manual handling instruction.
Temporary buildings	Collapse Fall of person			Competent, experienced contractors, designed for purpose, approved method statement. Fall restraint system (where reasonably practical)
Use of lifting equipment	Fall of object			Competent operator, Banksman. Clear operating area.
Use of machinery	Injury to operator, others			Competent operator, clear working area.
Notes / Actions All construction to be completed before any public / competitor access.				

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Work Activity: HAZARD / INCIDENT REPORT	Risk assessment Ref BRC/O5/07	Date:	Assessed by:
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Activity:	Hazard:	Risk: Severity	Potential:	Control Measures:

Notes / Actions: